INSTRUCTIONS FOR THE SUPPLEMENTAL INFORMATION REGARDING PARTIES FORM

The Supplemental Information Regarding Parties form will aid the Court and the Clerk of the Circuit Court in identifying related cases. This will help ensure that your related cases are heard before the same judge at the same time and reduce the number of times you have to appear in court.

When should this form be filed?
The Supplemental Information Regarding Parties form only needs to be completed and filed in civil domestic violence cases, dissolution cases, paternity cases, or child support actions.

Who should complete and file the form?
The Supplemental Information Regarding Parties form must be completed and filed by the Petitioner with the case-initiating documents. The Respondent may choose to complete and file the form at a later date.

How should the form be completed?
The person completing the Supplemental Information Regarding Parties form should answer the questions relating to them thoroughly and accurately. The person should also make a good faith effort to complete the portion of the form relating to the opposing party.

What should I do next?
The Supplemental Information Regarding Parties form must be served on the opposing party. Service must be in accordance with Florida Rule of Judicial Administration 2.516, except that the Petitioner may choose to serve the form along with the case-initiating documents.